

Sponsor Certification

This form is required by Riverbend Retreat Center. Please copy the the following letter, print on church letterhead, notarize, and turn in at camp check-in.

TO RIVERBEND RETREAT CENTER:

This shall certify that the names of the Adult Leaders listed below are the only individuals who will be sent by _____ Church to attend, supervise and counsel the campers while at Riverbend Retreat Center. This certifies that each individual named below has the requisite character, responsibility, and ability to work with and around children and youth and are free from any propensity to commit child abuse.

This also verifies that they have passed the Child Abuse Prevention Training within the last two years and I will have these results (either test or certificate) onsite while at camp and will produce them upon request of the Texas Department of State Health Services.

I further verify that an annual Criminal Background Check and Sex Offender Database Check have also been completed and are clear. The results of these background checks are located at _____ (church address) and will be made available to Riverbend Retreat Center, upon request of the Texas Department of State Health Services, within two business days and agree that our church will be responsible for any fine levied, if not provided.

I also verify that Emergency Action Plans have been provided to all adults for training and preparation purposes.

I also agree that all applications, background checks, training documentation, and other required documentation required by these rules shall be maintained in hard copy or electronic format for a minimum of two years following that individual's last day of service.

Name of sponsors:

☐ **There are additional pages of names of sponsors connected to this letter.**

Sponsor Church: _____

By: _____

Pastor's Signature

Name: _____ Date: _____

Print

Notarized by: _____

State of Texas, County of _____

Subscribed and sworn to before me this _____ day of _____, 2026